

**CALL FOR APPLICATIONS FOR SUPPORT TO PRESENT AT INTERNATIONAL
CONFERENCES, 2018/2019 FISCAL YEAR**

- 1. Introduction:** The University of Rwanda, Directorate of Research and Innovation (UR-DRI) gives support to UR researchers to present papers at internationally peer reviewed Conferences. For the 2018/2019 fiscal year, the grants scheme is funded under the Research Management Sub-Programme of the UR-Sweden Programme for Research, Higher Education and Institutional Advancement through the Swedish International Development Agency (Sida). The aim of the Grant Scheme is to provide UR researchers with networking opportunities and get peer critique of their research results.
- 2. Criteria for funding:** Academic staff whose abstracts (or full papers) have been accepted for **oral presentation**, and who meet the following criteria: (i) The paper must be presented in international research conference and be publishable in an indexed journal. (ii) For staff without a PhD, acceptance of abstract for oral presentation suffices. (iii) Only applications that can be supported within the budget limits will be funded. However, partial funding is also possible provided proof is given of the other support. (iv) Posters, short presentations as well as Keynote speeches that are not based on research findings are not eligible for funding (vi) Supported applicants will submit a report of attendance to the UR-DRI with a copy to the Deputy Vice Chancellor in charge of Administration and Finance within 8 days of closure of the conference.
- 3. When to apply:** Applications to be submitted anytime from **2nd August 2018**
- 4. How to apply:** Any applicant who meets the criteria will send his/her application to College Director of Research and Innovation. The College will select two (2) applications to be supported by the fund and inform the applicants in writing. The College Dir RIP will send the selected applications with proceedings of their selection to the UR-DRIPGS for processing.
- 5. Attachments:** Before release of funds, the UR-DRIP will require from the selected applicants (i) Proforma invoices for registration fee, airticket, & travel insurance (ii) Letter of invitation (signed) for oral presentation, (iii) The abstract, (iv) The conference programme (v) The estimated budget, and (v) The mission clearance.
- 6. Budget Ceiling:** RWF 3,168,000 (three million one hundred sixty eight thousand Rwanda francs) per grant.
- 7. Who is not eligible:** Since the grants are limited, the following **will not** be supported: (i) Recipients of the Ordinary Research Grants and Post-doc grants for the 2013/2014, 2014/2015, 2015/2016 and 2016/2017 Grants Cycles since payments for conference attendance and presentation should come from their grant budgets, unless funds remaining are not adequate. (ii) Previous recipients of grants from this scheme since 2016/2017 financial year are not eligible (iii) UR staff on PhD studies with UR sponsorship whose study budgets include conference attendance and presentations and will not be supported unless proof is provided to the contrary.
- 8. Note:** After April 2019, funds not spent will be used to support staff regardless of the college of the applicant.

All applications be submitted to: deojaganyi@gmail.com, with copy to njunwakato@gmail.com, and alicedukuzek@gmail.com



Issued by: **Prof. Deogratius Jaganyi**,
University Director of Research, Innovation and Postgraduate Studies,
University of Rwanda
Date: **2nd August 2018**