



---

## Call for applications for Undergraduate Academic Programs Academic Year 2023

The University of Rwanda (UR) informs prospective applicants wishing to apply for its undergraduate academic programs to be offered in all Colleges, that the online application system for the Academic Year 2023 is open from 13<sup>th</sup> March to 9<sup>th</sup> April 2023.

### I. UR Colleges

1. College of Arts and Social Sciences (CASS)
2. College of Agriculture, Animal Sciences and Veterinary Medicine (CAVM)
3. College of Business and Economics (CBE)
4. College of Education (CE)
5. College of Medicine and Health Sciences (CMHS)
6. College of Science and Technology (CST)

### II. Minimum Entry Requirements

The minimum entry requirements specific to each academic program offered by the University of Rwanda in all its Colleges and Campuses are published on UR website (<https://ur.ac.rw/?University-of-Rwanda-Entry-requirements-2023>).

### III. Application Process

Applications are submitted online through the following steps:

- Go to UR website [www.ur.ac.rw](http://www.ur.ac.rw) and click on **Admissions** section at the main menu bar;
- Click on “**Student Portal**”;
- Login to “**New Application**” on the left side of the page to create the student account;
- Complete your personal information & generate a **reference number** and a pin. *Please record your reference number and pin before taking any further steps;*
- After generating your reference number, pay a non-refundable fee of RWF 5,000 (for Rwandan and EAC citizens) and RWF 6,000 for international applicants;
- Payment can either be done through the Bank on UR Bank account number 00094-00637830-21 (Rwf) opened at Bank of Kigali or through MTN Mobile Money;





- After the payment of the applications fees, continue the application process after 10 to 15 minutes;
- Login through **Registered Users** on the right side of the **Student Portal** page by inserting your **reference number** and Pin;
- Proceed with the indicated steps leading to submission of your application.

#### IV. Guidelines for Payment

##### IV.1. Payment through the Bank

Go to the nearest Branch of Bank of Kigali (BK) **with your reference number** and pay the application fees via **Urubuto University interface**. *Please do not pay through BK Agents.*

##### IV.2. Payment through MTN Mobile Money

1. Dial \*775#
2. Select “University” in the menu
3. Select “Language”
4. Select “University of Rwanda”
5. Select “Pay”
6. Select “Have registration number” (registration number is your reference number)
7. Enter your registration number/reference number
8. Select the payment purpose-Applicants will have to select “application fees” and then “Undergraduate”
9. Enter amount to pay (RWF 5,000 for Rwanda and EAC applicants and RWF 6,000 for Non-EAC citizens)
10. Confirm your payment by selecting “Yes”
11. Dial \*182#, select 7 for “Ibyemezo bitaranozwa” then enter pin code to finalize your payment
12. Then go back to UR online application system to proceed with your application process

#### V. Guidelines to candidates who previously made their applications but did not register

- Pay application fees using your reference number that was previously generated from UR online system.
- Log in to the application portal and proceed with your application process.



**VI. Applicants with Foreign qualifications and those with Local qualifications who completed High School before 2011**

- For applicants with foreign qualifications, before applying, you should have obtained an equivalence of your certificates from National Examination and School Inspection Authority (NESA) for general secondary education or Rwanda Polytechnic (RP) for vocational training
- Go to UR website and follow steps mentioned in Section III above to get a reference number
- Fill in a special online application form available on admission website through the following link: <https://registration.ur.ac.rw/international-applicants>. The form shall be completed online together with the following documents:
  1. Certified copy of your Advanced Senior Six (S6) certificate of Secondary Education
  2. Copy of your National ID card or valid passport
  3. Certified copy of your equivalence with the Rwandan system (only for applicants with foreign qualifications)

**VII. Support for Online Application**

Computer labs and support staff are available on each UR Campus to facilitate applicants with technical issues. The list of UR technical support staff with their contacts, per Campus, is published on UR website (<https://ur.ac.rw/?University-of-Rwanda-Entry-requirements-2023>).

**VIII. Information provided by applicants**

1. Every applicant is required to provide correct information during application (ID number, Index number and correct names).
2. An applicant who will provide mismatching information will not be considered for admission.

Done on 13<sup>th</sup> March 2023

for

Dr. KAYIHURA Muganga Didas, PhD  
Acting Vice Chancellor

