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## CALL FOR APPLICATIONS FOR POSTGRADUATE CERTIFICATE IN LEARNING AND TEACHING IN HIGHER EDUCATION

### ACADEMIC YEAR 2022/2023 SEPTEMBER INTAKE

The University of Rwanda, College of Education, School of Education is offering a Postgraduate Certificate in Learning and Teaching in Higher Education. The duration of the programme is six months. The venue is the main building at Remera Campus, Kigali

#### **I. Entry requirements**

To be admitted in Postgraduate for Teaching and Learning in Higher Education, applicants must have (i) a Bachelor's degree from a recognized higher institution of learning (ii) access to a computer (iii) evidence of involvement in teaching in a higher institution of learning and related activities for a module of a minimum of 10 credit hours.

#### **II. Key date**

Closing of online application process: July 20<sup>th</sup>, 2022

#### **III. Required documents for application**

1. A cover letter indicating the description of the motivation to join the programme
2. Detailed curriculum vitae
3. Notarized degree or equivalent from HEC, for degrees acquired outside of Rwanda.
4. Notarized academic transcripts
5. Two recommendation letters from academic referees who are knowledgeable about the applicant
6. Copy of National identity card or Passport

#### **IV. Selection criteria**

Completeness, accuracy of required documents.

#### **V. Funding**

Candidates are encouraged to apply for scholarships elsewhere or can be self-sponsored.



## V. Application process

Go to UR Website ([www.ur.ac.rw](http://www.ur.ac.rw))

Go to Admission, Applicant Portal and click to ([New Application](#))

Fill the **Biographical Form** and click (**Save**) at the end you will get “**Your Student ID Reference Number**”. *Please keep this ID Number as it will be your ID identification for all transactions at UR*

Create a PIN of 5 numeric digits, do not start with a 0 (this PIN will serve as your password to access your student account), leave the page and open the link below.

Candidates are requested to submit all required documents by using the

Link: [pgfile.ur.ac.rw/pgfile/findme.php](http://pgfile.ur.ac.rw/pgfile/findme.php)

**NB: - All documents must be in PDF**

- **If all required documents are not submitted, you cannot go to the next step.**

For any additional information, clarifications or inquiry, please do not hesitate to contact:

1. The School Postgraduate Studies Coordinator, Dr. Jean Leonard Buhigiro Tel 0788451371; email: [leobuhigiro@yahoo.fr](mailto:leobuhigiro@yahoo.fr)
2. Postgraduate studies officer; email: [jmutaganda@ur.ac.rw](mailto:jmutaganda@ur.ac.rw): Tel: 0786147759

Done at Kigali, May 27<sup>th</sup>, 2022

Prof. Nosa O. EGIEBOR

Deputy Vice Chancellor for Academic Affairs and Research

University of Rwanda

