



**CALL FOR APPLICATIONS TO STUDY MASTER PROGRAMME IN
BUSINESS ADMINISTRATION (MBA)
ACADEMIC YEAR 2022/2023
SEPTEMBER INTAKE**

The University of Rwanda, College of Business and Economics, School of Business is offering a master programme – The **Master of Business Administration (MBA)** in all campuses with the following specializations: **Finance, Project Management, Human Resource Management, Marketing Management, Banking and Insurance Management.**

- **Mode of attendance and campus:** Rusizi, Nyagatare and Huye campuses are only for weekend and Gikondo Campus is only for Evening.

The duration of the programs is 4 semesters (24 months). The first two semesters are dedicated to common modules; the third is for specialized modules and the final for research and thesis writing. The possible extension is of one semester (6 months) maximum.

I. Entry requirements

1. An Upper- or lower-Class Honours undergraduate Degree, or equivalent,
2. A computer literacy is essential
3. A good command of the English Language is compulsory
4. For further details on minimum admission requirements, refer to the UR policy for Postgraduate programs.

II. Key dates for this call

Closing of online application process: July 29, 2022

III. Required documents for application

1. A cover letter indicating for which program of study the application is being made and description of the motivation to join the program
2. Detailed curriculum vitae
3. Notarized degree or equivalent from HEC, for degrees acquired our side of Rwanda.
4. Notarized academic transcripts
5. Two recommendation letters from academic referees who are knowledgeable about the applicant,
6. Copy of National identity card or Passport



IV. Selection criteria

The selection will be done by assessment of submitted documents. Only applicants who meet the entry requirements indicated above and who have submitted all the required documents will be considered for admission.

V. Funding

Candidates are encouraged to apply for scholarships elsewhere or can be self-sponsored.

VI. Application process

Go to UR Website (www.ur.ac.rw)

Go to Admission, Applicant Portal and click to ([New Application](#))

Fill the **Biographical Form** and click (Save) at the end you will get “**Your Student ID Reference Number**”. *Please keep this ID Number as it will be your ID identification for all transactions at UR*

Create a PIN of 5 numeric digits, do not start with a 0 (this PIN will serve as your password to access your student account), leave the page and open the link below.

Candidates are requested to submit all required documents by using the

Link: pgfile.ur.ac.rw/pgfile/findme.php

NB: - All documents must be in PDF

- **If all required documents are not submitted, you cannot go to the next step.**

VII. Further Information

For any additional information, clarifications or inquiry, please do not hesitate to contact

1. The school Post graduate Coordinator, Dr. Isaie Kadhafi MISAGO, ; email: ikadhafi@gmail.com Tel: 0788863930
2. Postgraduate studies officer; email: jmutaganda@ur.ac.rw: Tel: 0786147759

Done at Kigali, May 30, 2022



Prof. Nosa O. EGIEBOR
Deputy Vice Chancellor for Academic Affairs and Research
University of Rwanda