



**CALL FOR APPLICATIONS TO STUDY MASTER IN HOSPITAL AND  
HEALTHCARE ADMINISTRATION (MHA)  
Academic year 2020-2021**

The Management of the University of Rwanda through its College of Medicine and Health Sciences is pleased to invite interested and qualified candidates for applications for the Master of Hospital and Healthcare Administration (MHA) under the School of Health Sciences.

**1. Programme, Entry requirements, Duration and Mode of attendance**

Programme Title	Entry Requirements	Duration	Mode of attendance
Master of Hospital and Healthcare Administration (MHA)	<ol style="list-style-type: none"><li>1. Bachelor's degree from a recognized University in Nursing, Midwifery, Public Health, Allied Health Professionals, Medicine, Health Economics, Human Resource Management and other relevant disciplines with at least 2 years of Hospital/Health Care setting experience</li><li>2. Applicants must at least be in the category of Second Upper Class Honor's Degree</li><li>3. Applicants <b>MUST</b> be registered in with their relevant professional councils in Rwanda where applicable</li><li>4. Applicants must be fluent in speaking and writing English</li></ol>	2 years programme that is offered in 4 semesters	Day where face to face teaching covers 25% and practical covers 75% which involves hospital quality improvement projects in the candidate's working facility and capstone dissertation

*(Signature)*



## 2. Key dates

1. Application deadline: 20<sup>th</sup> August, 2020
2. Starting date: 14<sup>th</sup> September 2020

## 3. Required documents for application

1. A cover letter indicating for which programme of study the application is being made and description of the motivation to join the programme
2. Notarised undergraduate degree
3. Notarised transcripts
4. Copy of ID or Passport
5. Up-to-date CV
6. Applicants from countries where English is not the language of instruction in higher education must provide an English proficiency certificate from a relevant body or institution.

## 4. Application process

1. Go to UR Website ([www.ur.ac.rw](http://www.ur.ac.rw))
2. Go to Admission, Applicant Portal and click to ([New Application](#))
3. Fill the **Biographical Form** and click (**Save**) at the end you will get “**Your Student ID Reference Number**”. *Please keep this ID Number as it will be your ID identification for all transactions at UR*
4. Create a PIN of 5 numeric digits, do not start with a 0 (this PIN will serve as your password to access your student account), leave the page and open the link below.



5. Candidates are requested to submit all required documents by using the  
Link: [pgfile.ur.ac.rw/pgfile/findme.php](http://pgfile.ur.ac.rw/pgfile/findme.php)

**NB: All documents must be in PDF**

**If all required documents are not submitted, you failed to go to the next step.**

**When your submission succeeds, you will find a message in your email box**

**For any additional information, clarifications or inquiry, please do not hesitate to contact:**

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2. Mrs. Jocelyne MUTAGANDA, UR Postgraduate Studies Officer:  
Tel: (+250) 786147759; email: [j.mutaganda@ur.ac.rw](mailto:j.mutaganda@ur.ac.rw)

*Done at Kigali, July 03<sup>rd</sup>, 2020*



**Dr. Emile BIENVENU**

**Acting Deputy Vice Chancellor for Academic Affairs and Research**