



Kigali, 28/1/2020
DVC SPA.../2020

To: Academic promotion applicants for the 2019

Dear All,

**Re: Closing date for appeals for unsuccessful applications for 2019
academic promotion**

Reference is made to the University of Rwanda Policy and Procedures on Academic Staff Appointments and Promotion approved by the Board of Governors on 23rd January 2019.

This serves to inform all the unsuccessful applicants for the 2019 promotion who wish to appeal against the decision, to do so by **06th February 2020**. Any late submission will not be considered.

Applicants should note that an appeal is not an opportunity to reconsider the original application. The grounds for appeal should be detailed and fall under one or more of the following headings:

- Procedural error
- Mistakes of fact in the original application that can be corrected
- The panel mis-directed itself

All submissions must be submitted to DVC-AAR Office or sent to **urdvcaaroffice@gmail.com**.

Candidates are strongly advised to read and understand the process as outlined in the UR Policy and Procedures on Academic Staff Appointments and Promotions for further details.

Best regards,

Dr. Papias Musafiri Malimba
Deputy Vice Chancellor for Strategic Planning and Administration

Cc:

- Vice Chancellor
- Deputy Vice Chancellor (All)
- Principal (All)

