



Kigali, 10/ 02 / 2021

Ref. No: DVC-AAR169 /2021

CALL FOR APPLICATIONS TO STUDY MASTER PROGRAMMES

ACADEMIC YEAR 2020-2021

APRIL INTAKE

The Management of the University of Rwanda through its **College of Business and Economics, School of Business** is pleased to invite interested and qualified candidates for applications for the **Master of Business Administration (MBA)** with specialization in Finance, Project Management, Human Resource Management and Marketing.

I. Programme, entry requirements, duration, and mode of attendance

Programme title	Entry requirements	Duration	Mode of attendance and campus
Master of Business Administration (MBA) With specialization in Finance, Project Management, Human Resource Management, and Marketing.	-Minimum entry qualification: Bachelor degree in Business Administration, Economics, Accounting, BIT or its equivalent from a recognized university. -Competence in the use of English as a medium of instruction.	2years	Evening (GIKONDO CAMPUS) Weekend (RUSIZI, HUYE and NYAGATARE CAMPUSES) By lectures, course works and dissertation (thesis)
Executive MBA in Impact Entrepreneurship	-Bachelor degree preferably in the related discipline from a recognised university. Work experience of at least 2-3 years -English Skills and Experience in the use of PCs and Computer technologies -Ideas for start- up or scale –up of Business or non -for- profit ventures with high social impact		Weekends (GIKONDO CAMPUS) Note: The Boot camps (four weeks separately one week in three months) will be in working days



II. Key dates for this call

1. Closing of online application process: **19th March, 2021**
2. Starting date of the programme : **19th April, 2021**

III. Required documents for application:

1. A cover letter indicating for which program of study the application is being made and description of the motivation to join the program
2. Detailed curriculum vitae
3. Notarized degree or equivalent from HEC
4. Notarized academic transcripts
5. Two recommendation letters from academic referees who are knowledgeable about the applicant,
6. Copy of National identity card or Passport
7. Applicants from countries where English is not the language of instruction in higher education must provide an English proficiency certificate from a relevant body or institution.

IV. Selection criteria

The selection will be essentially done by the assessment of submitted documents.

V. Funding

The College will not give scholarships to admitted candidates. Candidates shall apply for scholarships elsewhere or can be self-sponsored.

VI. Application process

1. Go to UR Website (www.ur.ac.rw)
2. Go to Admission, Applicant Portal and click to ([New Application](#))
3. Fill the **Biographical Form** and click (**Save**) at the end you will get “**Your Student ID Reference Number**”. *Please keep this ID Number as it will be your ID identification for all transactions at UR*



4. Create a PIN of 5 numeric digits, do not start with a 0 (this PIN will serve as your password to access your student account), leave the page and open the link below.
5. Candidates are requested to submit all required documents by using the

Link: pgfile.ur.ac.rw/pgfile/findme.php

NB: All documents must be in PDF

**If all required documents are not submitted, you cannot go to the next step.
When your submission succeeds, you will find a message in your inbox.**

For any additional information, clarifications or inquiry, please do not hesitate to contact:

1. Dr. KADHAFI Isaie, Postgraduate Coordinator at UR-School of Business, on Tel: (+250) 788 863930, email: ikadhafi@gmail.com
2. Mrs. Jocelyne MUTAGANDA, UR Postgraduate Studies Officer:
Tel: (+250) 786147759; email: j.mutaganda@ur.ac.rw

Dr. Emile BIENVENU

Acting Deputy Vice Chancellor for Academic Affairs and Research

University of Rwanda