



**CALL FOR APPLICATIONS TO THE POSTGRADUATE DIPLOMA IN
EDUCATION (PGDE)
ACADEMIC YEAR 2020-2021
APRIL INTAKE**

The Management of the University of Rwanda, College of Education (CE), School of Education is pleased to invite interested and qualified candidates to apply for the programme of **postgraduate diploma in education**. This programme lasts for 1 year, and requires full-time attendance. Classes are held during secondary schools' holidays.

I. Entry requirements

1. Bachelor's degree in any discipline
2. Evidence of involvement in teaching in secondary schools or willing to be a teacher
3. Ability to use English as a medium of instruction by successfully passing the Standardized English Language Test (SELT)
4. Applicants with required documents and best cumulative average will be given priority.

II. Key dates for this call

1. Closing of online application process: 10th March 2021

III. Required documents for application

1. A cover letter indicating the programme of study applied for along with the motivation to join the programme
2. A detailed curriculum vitae
3. Notarized Bachelor's degree. Applicants with bachelor's from abroad with submit equivalence certificate as well.
4. Notarized academic transcript
5. Two recommendation letters from academic referees who are knowledgeable about the applicant
6. A copy of the National Identity Card or Passport
7. A standardized English Language Test Certificate or its equivalent
8. Applicants from countries where English is not the language of instruction in higher education must provide an English proficiency certificate from a relevant body or institution.



IV. Selection criteria

1. Completeness and accuracy of required documents (see previous section);
2. Highest grade points.

NB: Applicants with a proof of teaching in secondary school will be given a priority.

V. Funding

The College doesn't offer scholarships to admitted candidates. Candidates shall apply for scholarships elsewhere or can be self-sponsored.

VI. Application process

1. Go to UR Website (www.ur.ac.rw)
2. Go to Admission, Applicant Portal and click to ([New Application](#))
3. Fill the **Biographical Form** and click (**Save**) at the end you will get “**Your Student ID Reference Number**”. *Please keep this ID Number as it will be your ID identification for all transactions at UR*
4. Create a PIN of 5 numeric digits, do not start with a 0 (this PIN will serve as your password to access your student account), leave the page and open the link below.
5. Candidates are requested to submit all required documents by using the

Link: pgfile.ur.ac.rw/pgfile/findme.php

NB: - All documents must be in PDF

- If all required documents are not submitted, you cannot go to the next step.

- When your submission succeeds, a message will be sent to your e-mail box.

VII. Further information

For any additional information, clarifications, or inquiry, please do not hesitate to contact:

1. Dr. Jean Leonard BUHIGIRO, Postgraduate Coordinator at the School of Education,
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2. Mrs. Jocelyne MUTAGANDA, UR Postgraduate Studies Officer:
Tel: (+250) 786147759; email: j.mutaganda@ur.ac.rw

Done at Kigali, February 24, 2021

Dr. Emile BIENVENU
Ag. Deputy Vice Chancellor for Academic Affairs and Research
University of Rwanda