



**CALL FOR APPLICATIONS TO STUDY MASTER IN HOSPITAL AND HEALTHCARE
ADMINISTRATION (MHA)**

**THE ACADEMIC YEAR 2023-2024
SEPTEMBER INTAKE**

The Management of the University of Rwanda, through its College of Medicine and Health Sciences, is pleased to invite interested and qualified candidates to apply for the **Master of Hospital and Healthcare Administration (MHA)**.

I. Programme, entry requirements, duration and mode of attendance

| Entry Requirements | Duration | Mode of attendance |
|--|---|---|
| <p>Bachelor's degree from a recognized University in Nursing, Midwifery, Public Health, Allied Health Professionals, Medicine, Health Economics, Human Resource Management, and other relevant disciplines with at least 2 years of Hospital/Health Care setting experience</p> <p>Applicants must at least be in the category of Second Upper Class Honor's Degree</p> <p>Applicants MUST be registered in with their relevant professional councils in Rwanda where applicable</p> <p>4. Applicants must be Fluent in speaking, and writing English</p> <p>5. Applicants must agree to comply with the postgraduate regulations of the university of Rwanda</p> | <p>2 years program that is offered in 4 semesters</p> | <p>Day where face to face teaching covers 25% and practical covers 75% which involves Hospital Quality Improvement Projects and Capstone Dissertation</p> |

II. Key dates for this call

Application deadline: July 15, 2023



III. Required documents for application

1. A cover letter addressed to the Director of UR CPGS indicating for which program of study the application is being made and description of the motivation to join the program
2. Detailed Curriculum vitae
3. Notarized degree or equivalent from HEC
4. Notarized academic transcripts
5. Two recommendation letters from academic referees who are knowledgeable about the applicant
6. Recommendation letter from the employer approving the applicant to participate in the two-year program
7. Copy of National identity card or Passport
8. Applicants from countries where English is not the language of instruction in higher education must provide an English proficiency certificate from a relevant body or institution.

IV. Selection criteria

The selection will be done through the assessment of submitted documents. Only applicants who meet the entry requirements indicated above and who have submitted all the required documents will sit for the written examination, then successful candidates will be invited for an oral interview.

V. Funding

The college will not give scholarships to admitted candidates. Candidates shall apply for scholarships elsewhere or can be self-sponsored.

VI. Application process

1. Go to UR Website (www.ur.ac.rw)
2. Go to Admission, Applicant Portal, and click on ([New Application](#))
3. Fill out the **Biographical Form** and click (**Save**) at the end, you will get “**Your Student ID Reference Number**”. *Please keep this ID Number as it will be your ID identification for all transactions at UR*
4. Create a PIN of 5 numeric digits, do not start with a 0 (this PIN will serve as your password to access your student account), leave the page, and open the link below.



5. Candidates are requested to submit all required documents by using the
Link: [https:// pgfile.ur.ac.rw/pgfile/findme.php](https://pgfile.ur.ac.rw/pgfile/findme.php)

NB:

- All documents must be in PDF
- If all required documents are not submitted, you cannot go to the next step.

For any additional information, clarifications or inquiries, please do not hesitate to contact:

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Tel: (+250) 788800152; Email: jeanbaptigol@gmail.com or Ms. Gashayija Glorioso, email:
ur-cpgscholarship@ur.ac.rw, Tel: + 250 788 442 047.

Done at Kigali, on...../...../2023

Dr. KAYIHURA Muganga Didas, PhD
Acting Vice Chancellor