ANNOUNCEMENT FOR ONLINE REGISTRATION FOR CONTINUING AND NEW ADMITTED POSTGRADUATE (PG) STUDENTS, ACADEMIC YEAR 2024-2025

The management of the University of Rwanda (UR) invites eligible continuing PG students and those admitted for the September intake 2024 to register for the academic year 2024-2025. The registration is done online after paying the required fees:

* New admitted national and EAC students: 95.000 RWF
* New admitted international and non-EAC students: 114.000 RWF
* Continuing national and EAC students: 60.000 FRW
* Continuing international and non-EAC students: 77.000 RWF

The online registration will be open from 12th to 30th November 2024.

The guidelines for online registration are published on the UR website www.ur.ac.rw under Admission.

1. **What you need to do before starting the registration**

   a) Check the UR website to know the fees you need to pay before registration;
   b) Pay the required fees into the respective **College account obtained at the Bank of Kigali (BK) counter at any BK branch by strictly using the UR system-generated reference number on "Urubuto system" or on Momo using code *775# and following instructions;**
   c) Have a good internet connectivity;
   d) Any technical problem should immediately be reported to the Registrar of your respective Campus.

2. **Guidelines for payment**

   a) **Guidelines for payment through Bank of Kigali (BK)**

   Go to the nearest Branch of the Bank of Kigali (BK) with your reference number and pay via the Urubuto System. *Please do not pay through BK agents and electronic payment as these are incompatible with the Urubuto system.*

   b) **Guidelines for payment using MTN Mobile Money**

   i. Dial *775#
   ii. Select "University: in the menu
   iii. Select "Language"

iv. Select the University of Rwanda"
v. Enter Code (reference number)
vi. Check and confirm whether the merchant's name are the University of Rwanda and the paying name is yours. If all are correct, select Yes to continue. If they are not, correct and restart the process again
vii. Select payment purpose
viii. Enter the amount that you want to pay
ix. Check the merchant's name approvals in your Momo as *182*1*1# and follow the instructions

3. **Academic documents to be submitted by new students**

a) Admission letter
b) Proof of payment of the required fees
c) Certified copies of academic documents
d) Copies of identification documents
e) Equivalence from the Higher Education Council (for foreign degree holders; applicants without proof of equivalence shall be given conditional registration subject to producing evidence of the equivalence not later than one semester after being registered. Failure to do so shall result in de-registration).
f) One copy of a valid Residence Permit or Student Visa for foreign students

Done at Kigali, on 12.../11../2024

Assoc. Prof. KAYIHURA Muganga Didas
Acting Vice Chancellor