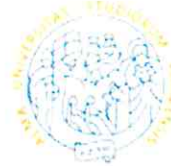




Co-funded by the  
Erasmus+ Programme  
of the European Union



UNIVERSITY of  
RWANDA



UNIVERSITÀ  
DI PARMA



**CUCI**

CENTRO UNIVERSITARIO PER LA  
COOPERAZIONE INTERNAZIONALE

**COOPERATION PROJECT  
BETWEEN  
UNIVERSITY OF RWANDA (RWANDA)  
AND  
UNIVERSITY OF PARMA (ITALY)  
(2023-1-IT02-KA171-HED-000149267)**

## Call for Applications: Erasmus+ Staff Mobility Grant in Collaboration with the University of Parma

### I. GENERAL INFORMATION

The University of Rwanda (UR), in collaboration with the University of Parma, is pleased to announce a call for applications for the **Erasmus+ staff mobility grant**. This opportunity is open to qualified academic staff members of UR (**field of Civil Engineering and/or in Food Science and Technology**) and is part of the Erasmus+ Programme under **Action KA171**, which promotes international cooperation and mobility among European and non-European universities.

#### About the Erasmus+ Programme and KA171 Action:

The **KA171 Action** of the Erasmus+ Programme aims to enhance mobility for students and academic staff between European "partner" countries and their counterparts across the globe. Through this initiative, academic institutions can exchange knowledge, build partnerships, and foster professional and cultural development. Staff mobility under this action allows teaching staff to gain valuable international experience, strengthen academic networks, and exchange innovative teaching methods with their European counterparts.

#### Project Details:

The **2023-1-IT02-KA171-HED-000149267** project, coordinated by the **University Centre for International Cooperation** of the University of Parma, is specifically designed to support teaching staff mobility between European partner institutions and the following higher education institutions in Rwanda:

- **University of Rwanda (UR)**
- **University of Technology and Arts of Byumba (UTAB)**
- **Institute of Applied Sciences Ruhengeri (INES)**
- **Rwanda Polytechnic Musanze**

These collaborations provide a platform for academic staff to engage in teaching, research, and professional development at the University of Parma, while also contributing to strengthening institutional ties and fostering innovation between the involved universities.

#### Benefits of the Mobility Grant:

Selected staff members will benefit from:

- A funded teaching or training period at the University of Parma.
- Opportunities to collaborate with international colleagues and participate in academic exchanges.
- Experience sharing and capacity-building through exposure to new teaching methodologies and academic environments.
- The potential to establish long-term research and teaching collaborations.

#### Purposes

The present call regulates the selection for the allocation of grants for 4 mobility periods abroad within the Erasmus+ Programme - Action KA171 for the academic years 2024/2025 and 2025/2026, within the project n. **2023-1-IT02-KA171-HED-000149267**.

#### Activities allowed at the destination

The mobility under Erasmus+ Programme **KA171-HED-000149267** allows carrying out teaching, seminars and research in the fields of: **Civil Engineering (2 positions, in the specific fields of Geotechnical Engineering and/or Hydraulic Engineering), Food Science and Technology (2 positions)**.

#### Financial support

The financial support must be considered to cover the expenses related to the travel and the stay abroad. The amount is related to the days of actual stay in the host institution. In particular, the funding is as follows:

- 1) 160€ per day (maximum No. 21 days)
- 2) 1000€ for travel expenses

## II. REQUIREMENTS AND HOW TO APPLY

### General eligibility requirements

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To be eligible to apply for Erasmus+ call **KA171-HED-000149267** you must be an academic staff in Civil Engineering and/or in Food Science and Technology at the University of Rwanda.

### Submission of the application

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Each candidate is invited to fill in the application form. The application form, completed and accompanied by the necessary attachments, must be done following this link <https://forms.gle/6DBTSX81gNQAEebN7>. **NO LATER THAN 2:00pm on 30<sup>th</sup> October 2024.** The complete documentation will be analysed by the College Selection Committee.

### III. KEY DATES FOR THIS CALL: Closing date is: 30th October 2024.

At the end of the application process, the Selection Committee will:

- evaluate the applications
- communicate the rankings.

The result will be communicated directly to the applicants and their respective line managers.

### Assignment of mobility

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The destination university may refuse to accept staff for mobility grant based on objective impediments that are contrary to the host university's own regulations, such as:

- a) Failure to send required data of the selected staff within the established deadline;
- b) Failure to comply with the application procedures established by the sending university;
- c) Failure to comply with the language requirements imposed by the partner institution;
- d) The possible incompatibility between the teaching plan proposed by the educational offer of the partner location;
- e) The modalities of entry and stay in the foreign country.

## IV. SELECTION PROCEDURES

### Selection criteria to all applicants

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The selection criteria are based on the background of teaching/seminar and research activities. The required documents are:

- 1) Application letter
- 2) Curriculum Vitae
- 3) Academic grade (10%)
- 4) Proof of publications (20%)
- 5) Proof of the teaching document related to the domain in which you wish to teach or/and conduct a seminar (20%)
- 6) Proof of the concept note of the research to be conducted with the researcher from the University of Parma (30%)
- 7) Experience in projects grant (10%)
- 8) Experience in teaching and leadership (10%)

The selection will be done by the Selection Committee, which will be composed by 2 appointed staff from the University of Rwanda and 2 appointed staff from the University of Parma.

The Selection Committee will evaluate the applications submitted and draw up a ranking list, which will be communicated to the Office of Internationalization at the University of Rwanda and the participants to the competition. The selection criteria are based on 100pts.

**Marking scheme which will be applied to all applicants**

**Academic grade (max 10)**

- Professor 10/10
- Associate Professor 9/10
- Senior Lecturer 8/10
- Lecturer 7/10
- Simple PhD 6/10

**Proof of publications:** 2 marks for each publication (max 20)

**Teaching document:** appraisal will depend on the professors of Parma (max 20)

**Concept note of the research:** appraisal will depend on the professors of Parma (max 30)

**Experience in projects grant:** 2 marks for each successful project grant (max 10)

**Experience in teaching and leadership:** 1 mark for each year (max 10)

**Acceptance of exchange place, renunciations, replacements**

Selected staff are asked to confirm their acceptance of the allocation within a maximum of 10 days from the date of communication of the selection by sending the duly completed and signed acceptance form to CUCI with copy to the formal email of their university. At the end of this deadline, staff who have not accepted the grant will automatically be deemed to have withdrawn and the grant will be made available to the staff following them in the ranking.

After confirming acceptance of the exchange place, the staff must:

- a) define and sign the Teaching Agreement according to the procedures provided for by CUCI;
- b) comply with the administrative requirements of the partner institution;
- c) sign a "Financial Agreement".

Prior to departure, renunciation of the Erasmus+ mobility grant, if duly motivated, is possible at any time during the entire course and does not entail any penalty.

The ANNEX 1 (Application form) form an integral part of this call for applications

**V. Further information**

For any additional information, clarifications or inquiry, please do not hesitate to contact:

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Done at Kigali on: .....October 2024

Assoc. Prof. KAYIHURA Muganga Didas  
Ag. Vice Chancellor  
University of Rwanda

