



**CALL FOR APPLICATIONS TO STUDY MASTERS PROGRAMMES IN BUSINESS
ADMINISTRATION (MBA)**

**ACADEMIC YEAR 2023/2024
SEPTEMBER INTAKE**

The University of Rwanda, College of Business and Economics, School of Business is offering the **Master of Business Administration (MBA)** in all campuses with the following specializations:

- i. **Finance,**
- ii. **Project Management,**
- iii. **Human Resource Management,**
- iv. **Marketing Management**
- v. **Banking**
- vi. **Insurance Management**

I. Programme, entry requirements, duration and mode of attendance

The duration of the programs is 4 semesters (24 months). The first two semesters are dedicated to common modules; the third is for specialized modules and the final for research and thesis writing.

Rusizi, Nyagatare and Huye campuses are only for weekend and Gikondo Campus is only for Evening .

For entry requirements:

1. An Upper or lower Class Honours Undergraduate Degree, or equivalent,
2. A computer literacy is essential
3. A good command of the English Language is compulsory
4. For further details on minimum admission requirements, refer to the UR policy for Postgraduate programs.

II. Key dates for this call

Closing of online application process: 30th July 2023



III. Required documents for application

1. A cover letter to the Director of UR CPGS indicating for which program of study the application is being made and description of the motivation to join the program
2. Detailed curriculum vitae
3. Notarized degree or equivalent from HEC, for degrees acquired our side of Rwanda.
4. Notarized academic transcripts
5. Two recommendation letters from academic referees who are knowledgeable about the applicant,
6. Copy of National identity card or Passport

IV. Selection criteria

Completeness and accuracy of required documents (see previous section)

V. Funding

The admitted applicants are self-sponsored and are encouraged to secure their study funds elsewhere.

VI. Application process

Go to UR Website (www.ur.ac.rw)

Go to Admission, Applicant Portal and click to ([New Application](#))

Fill the **Biographical Form** and click (**Save**) at the end you will get "**Your Student ID Reference Number**". *Please keep this ID Number as it will be your ID identification for all transactions at UR*

Create a PIN of 5 numeric digits, do not start with a 0 (this PIN will serve as your password to access your student account), leave the page and open the link below.

Candidates are requested to submit all required documents by using the link

<https://pgfile.ur.ac.rw/pgfile/findme.php>



UNIVERSITY of
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OFFICE OF THE VICE CHANCELLOR

NB:

- All documents must be in PDF
- If all required documents are not submitted, you cannot go to the next step.

For any additional information, clarifications or inquiry, please do not hesitate to contact
The school Post graduate coordinator, Dr. Isaie Kadhafi MISAGO, ; email: ikadhafi@gmail.com
Tel: 0788863930

Done at Kigali, on *14* / *06* / 2023




Dr. KAYIHURA Muganga Didas, PhD
Acting Vice Chancellor