



Kigali, 25/06/2021

REF: DVC-AF/0223/2021

Advertisement of the Expression of Interest Expression of Interest N°007/S/CEBE/UR-SPIU/2020-2021/ADF related to the Consultancy Services for Environmental and Social Compliance Audit

1. Background

The Government of Rwanda received a loan from The African Development Fund/Bank to finance the East Africa Centre of Excellence for Biomedical Engineering and E-Health (CEBE) Project which is being implemented by the University of Rwanda (UR). The objectives of CEBE Project are divided into 3 components: Ensure the development of E-Health tools and systems within the region in E-Health, Scientific skills for rehabilitation and mobility sciences and Bio-medical equipment management and maintenance.

For the implementation of these objectives proposed under each of the components, CEBE plans on constructing a tertiary institute at the Kigali Innovation City (KIC) in the Kigali Special Economic Zone (KSEZ). This involves the construction of a building with seven (7) levels. These activities are likely to cause both positive and negative environmental and social impacts which could emerge and to manage these project environmental and social risks and impacts an Environmental Impact Assessment (EIA) with an integrated Environmental Management Plan (EMP) was prepared in accordance with the requirements of national law: (i) Article 67 of the Organic Law N° 04/2005 of 08/04/2005 determining the modalities of protection, conservation, and promotion of environment in Rwanda and African Development Bank (AfDB) operational safeguards, as the project is financed by the AfDB and to be implemented during the project period to ensure the implementation of the project in an environmentally sustainable manner. The Project EIA recommended to carry out an annual Environmental Audit by an independent consultant and submitted to REMA and AfDB for review and clearance, which this expression of interest is developed for the preparation of this Environmental and Social Compliance Audit.

2. Objectives of the Environmental and Social Compliance Audit (ESCA)

2.1. General Objective

The overall objective of the Environmental and Social compliance audit is to assess the level of compliance of the project with the applicable national and AfDB E&S requirements, implementation of the Environmental Management Plan / key recommendations of the project EIA to avoid and/or minimize the anticipated project



impacts and risks and ensure the sustainable implementation of the project, with establishing sound environmental management system of the project, and provision of adequate budget and staffing, etc.

2.2. Specific Objectives of ESCA

The specific objectives of an Environmental and Social Compliance Audit are, but not limited to:

- Assess the extent of compliance with the provisions of the financial agreement, including national legislations, regulations and procedures, the Bank's environmental and social requirements, and other relevant international industry best practices (IIBP) of the project's sector.
- Assess whether there are any identified or unforeseen environmental, social, and health, and safety risks and impacts associated with the project.
- Identify non-compliance, good practices, and deficiencies, and recommend corrective actions.
- Ensure that the mitigation measures are adequately identified and implemented.
- Evaluate the presence and adequacy of the meaningful stakeholder and community consultation and assess their perception and view towards the implementation of the project.
- Design and propose a recommendation for improvement with the timeline and responsible body.
- Prepare final ESCA report, acceptable to the University of Rwanda's and the Bank's standards.

3. Audit requirements/criteria

The key criteria, but not an exhaustive list, to consider in conducting the audit, are:

- The E&S requirements of the loan/grant agreements;
- The applicable national E&S legislations, regulations, norms, standards, and procedures;
- The Bank policies' requirements and approved and disclosed Project's Environmental and Social documents;
- The International Industrial Best Practices (IIBP) of the Project's sector, if any

4. Tasks

For this ESCA study assignment, the qualified external consultants retained by the client are expected to undertake the following tasks, but not limited to:

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- Review the Bank's environmental and social policies' requirements, including climate change and gender;
- Review the applicable national legislations, regulations, norms, standards, and procedures, including national legal Authorization, Permits, and Certificates required prior to actions;
- Review available reports on the project including the project appraisal report, the Loan/grant agreements, the project periodic implementation reports, any relevant documentation, and records available and necessary for the assessment of the project's E&S performance.
- Organize an opening meeting with the auditee's management, and where applicable, representatives of the project's Implementing Agency, Contractor, etc.
- Determine and agree on the scope, methodology, and specific set of criteria for the compliance audit with the Project Implementation Entity.
- Evaluate the actual capacity for managing and monitoring the implementation of agreed mitigation measures and related E&S documents applicable to the project.
- Assess and discuss baseline information with the prevailing environmental and social settings of the project implementation area and more specific to site locations for the Audit practice.
- Hold consultation (s) with the relevant regulatory agencies and stakeholders (including but not limited to project implementation units (PIUs), local beneficiaries, project affected persons, civil society, government ministries, and contractors), on the status of the project with respect to identified E&S risks and impacts as well as planned and implemented mitigation measures and legal permits.
- Examine the record of complaints from the community and other stakeholders to review, resolve and follow these up.
- Carry out project site inspections to assess project implementation activities including contractor management and related environmental and social risks and impacts and check the adequacy of the E&S risk management arrangement, status of implementation, and any outstanding issues.
- Examine feedback mechanisms in the form of corrective action systems, audit procedures, and management reviews.
- Prepare comprehensive a report. The report should present a cogent analysis on findings and causes as related to the predetermined compliance audit scope and criteria.
- Organize a closing meeting with the auditee's management and those responsible for the functions audited.

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5. Output and Deliverables

The main deliverable from this exercise will be an E&S compliance audit report, including a Corrective Action Plan (CAP). The audit reports should provide information that will enable the Borrower (Government, Private Entity) Bank and clients to identify, evaluate and manage environmental and social risks relating to the projects. Recommendations should be made on how to prioritise and develop action plans and implement the management measures that best avoid, mitigate project risks and impacts.

The Consultant expected to prepare and submit the inception, draft, and final environmental and Social Compliance Audit Report

6. Consultant Qualifications

The selected Consultant should meet the following minimum requirements:

- At least a Master's degree in Environmental and Social Development related disciplines.
- Have a Bachelor's degree in Civil Engineering.
- A minimum of eight (8) years of relevant professional experience in environment and social auditing.
- Experience in the broad areas of environmental, social, Health and safety risk assessment and, in the environment and social management and monitoring, is an advantage.
- Must have very strong interpersonal, analytic, writing and communication skills and able to work independently.
- Must be registered in Rwanda Association for Professional Environment Practitioners (RAPEP) as Lead Expert
- Have conducted at least one Environmental and Social Audit for any AfDB project.
- Experience in developing and managing the implementation of ESIA's, ESMP's, RAP's in AfDB, and other DFI financed projects.
- Experience in the project host country would be an added advantage.

7. Duration of assignment

The duration for preparing the Environmental and Social Compliance Audit shall not exceed Twenty-One (21) working days.

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8. Qualification and skills

The selection will be based on the detailed Terms of Reference (available at www.ur.ac.rw) and in accordance with the African Development Bank's "Rules and Procedures for the use of Consultants" May 2008 (Revised in July 2012) which is available on the Bank's website at <http://www.afdb.org>. Borrowers are under no obligation to shortlist any consultant who expresses interest.

Interested and qualified candidates must submit the application online on cebeprocurement@gmail.com with a copy to celestintwizere@gmail.com and to cebeprojectcoordinator@gmail.com. The application dossier must contain the following document:

- Motivation letter
- Detailed and Curriculum Vitae
- Copy of degrees and other relevant academic certificates
- Copy of ID or passport

The deadline for submission of applications is 23rd July 2021

Françoise Kayitare Tengera
Deputy Vice Chancellor for Administration and Finance

