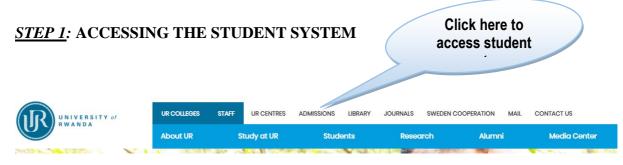## A. Instructions

1. Student must have completed A-Level (Senior six)

2. Go to UR website www.ur.ac.rw and click on **Admissions** section at the main menu bar,

3. Click on "**Student Portal**",

4. Login to **"New Application"** on the left side of the page to create student account,

5. Complete personal information & generate **reference number** and pin. *Please record your student number and PIN before taking any further steps.*
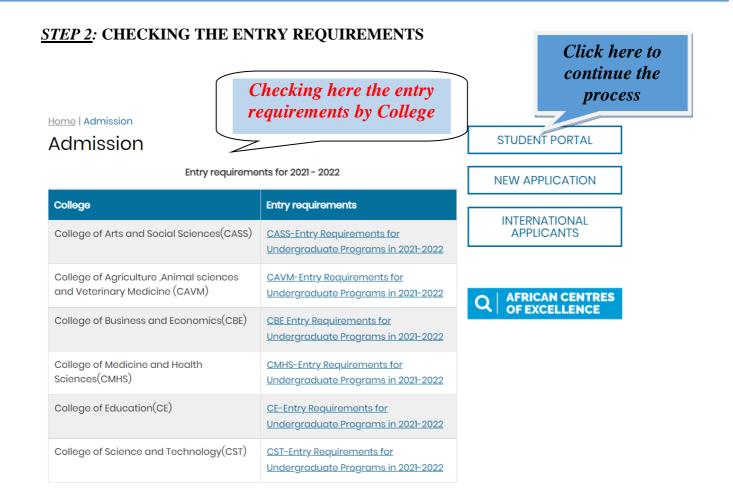
After generating a reference number, pay a non-refundable fee of 5,000 Rwf (for Rwandan and EAC citizens) and 6,000 Rwf for international applicants, to UR Bank account number 00094-0637830-21 Bank of Kigali

6. Payment can either be done through the Bank or through MTN Mobile Money.

7. Go to the nearest Branch of Bank of Kigali (BK) with your reference and inform the teller that you want to pay fees via **Urubuto** University interface. *Please do not pay through BK Agents*.

8. After payment of the applications fees, continue the application process after 10 minutes

9. Login through **Registered Users** on the Right side of the **Student Portal** Page by inserting your **student number** or **reference number** and PIN

10. The application is open from **31st January 2022 to 28th February 2022**.

B. Online Application Guide

STEP 1: ACCESSING THE STUDENT SYSTEM

> Click here to access student

UR COLLEGES   STAFF   UR CENTRES   ADMISSIONS   LIBRARY   JOURNALS   SWEDEN COOPERATION   MAIL   CONTACT US

About UR   Study at UR   Students   Research   Alumni   Media Center

STEP 2: CHECKING THE ENTRY REQUIREMENTS

Click here to continue the process

Checking here the entry requirements by College

Home | Admission

Admission

Entry requirements for 2021 – 2022

College	Entry requirements
College of Arts and Social Sciences(CASS)	CASS-Entry Requirements for Undergraduate Programs in 2021-2022
College of Agriculture ,Animal sciences and Veterinary Medicine (CAVM)	CAVM-Entry Requirements for Undergraduate Programs in 2021-2022
College of Business and Economics(CBE)	CBE Entry Requirements for Undergraduate Programs in 2021-2022
College of Medicine and Health Sciences(CMHS)	CMHS-Entry Requirements for Undergraduate Programs in 2021-2022
College of Education(CE)	CE-Entry Requirements for Undergraduate Programs in 2021-2022
College of Science and Technology(CST)	CST-Entry Requirements for Undergraduate Programs in 2021-2022

STUDENT PORTAL

NEW APPLICATION

INTERNATIONAL APPLICANTS

AFRICAN CENTRES OF EXCELLENCE

STEP 3: COMPLETION OF PERSONAL INFORMATION FORM

UNIVERSITY OF RWANDA

Login:

Prospective Stud

If you are a prospective following options.

Interested In S

View a list of study area

New Application

Apply, Register, Change personal information, get academic and other information and make payments.

For prospective students, Click on New Application

Registered Users

Please use the login screen belo your system administrator.

○ Student ○ Personnel ○ Other ○ Alumni
Student Number
Pin

This connection is not secure. Logins entered here could be compromised. Learn More

gits.Do not start with a 0.)

Login   Forgot PIN?   Change PIN   Request A PIN

For existing students in system, Enter Student Number and Pin to Login

[Contact Us | About Us | Disclaimer | Terms & Conditions | Privacy & Security Statement]

- **STEP 1**: Please complete your Personal Information as requested below
- Use the calendar button provided to select a date in the appropriate format
- All fields indicated with * must be completed
- **STEP 2**: Submit your Personal Inofrmation by clicking the '**Save**' button or click the '**Clear Form**' button to clear the inserted values.

Complete your personal information

Surname (e.g. GASANA):	HELLO *
Other Names (Ange Marie / Bosco):	SUNDAY *
Date of Birth (DD-MON-YYYY) e.g. 20-MAR-1997:	01-JAN-1998 *
Gender:	○ Male ● Female
Marital Status:	Single *
Mother names:	KANAKA YESTERDAY *
Father names:	RUNAKA STUDY *
Guardian names:	RUNAKA STUDY *
Nationality:	RWANDA *
Country of Residence:	RWANDA *
National ID:	1199870000000000 *
Passport Number (For Foreign students):	
S.6 Index Number eg. 0991048BCG963 No spaces and no special characters:	01240MCB0124 *
Previous Education:	SECONDARY SCHOOL ST
Qualification Obtained:	OTHER SENIOR CERTIFI *
Year of Completion (YYYYMM) eg : 201611,201301:	201911 *
Physical Disability:	
Postal Address:	PO BOX
Cell (Akagari):	RWAMPALA
Sector (Umurenge):	KIGARAMA *
District (Akarere):	KICUKIRO *
E Mail:	hellosunday@gmail.com
Contact Phone Number:	0188521212 *
Next of Kin Phone Number:	0188521212

Click on Save button to submit your information

Save   Clear Form

STEP 4: CREATION OF A PIN

Write your student number

Create your pin

Academic Application : Pin Creation

You have been issued with the following reference number : 220000002
All future interaction with our institution must be conducted using this reference numb

...equires the creation of a pin which will be used in conjunction with your new reference number for future interaction with our institution. Please record this reference number and pin in a safe place for future reference.

Please Enter Your Pin and Pin Confirmation And Press **Create Pin**.

Pin : [   ] * 5 numeric digits. Do not start with a 0.
Re-enter Pin : [   ] *

Create Pin   Help

[Contact Us | About Us | Disclaimer | Terms & Conditions | Privacy & Security Statement]
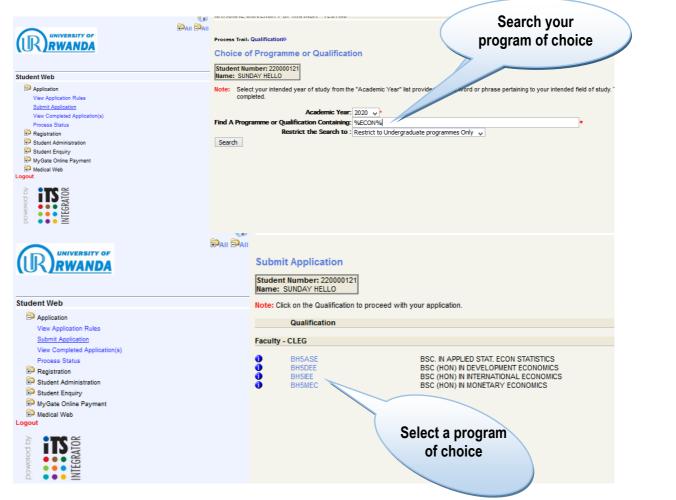
UNIVERSITY of RWANDA

NATIONAL UNIVERSITY OF RWANDA - TESTI03

Tuesday, 7th May

ITS *i*Enabler

Welcome **SUNDAY HELLO** to the ITS *i*Enabler system for Students.

Navigate through the menu pane on the left and click the required option in order to proceed.

The following table provides a brief description of the main processes available to you. Click on the link you require in the left hand menu panel to view the available sub-processes or process steps within each of the displayed processes.

Application	The entire **Academic Application** process is covered here. You will be able apply for qualifications and have the subjects to be *automatically* generated for you.
Registration	This process allows you to register for your qualification and subjects and to print a proof of registration.
Student Administration Module	This process allows you to view and/or update certain information.
Student Enquiry	This process allows you to view student related information.
MyGate Online Payment	**E-payments: Read Here**
Medical Web	

Student Web
- Application
- Registration
- Student Administration
- Student Enquiry
- MyGate Online Payment
- Medical Web

Logout

STEP 5: ACCEPT RULES AND REGULATIONS

View Application Rules and Accept them

APPLICATION RULES AND REGULATIONS

Please read carefully and accept the for online application. The rules below were extracted from General Academic Regulations

GENERAL INFORMATION AND INSTRUCTIONS

- Complete only one biographic information per person and indicate the choice of study.
- This form must be completed in BLOCK LETTERS and in full.
- An incomplete application form will delay your application process.
- If you decide not to continue your studies after you have submitted your application, or if you would like to change your course, immediately notify office of Registration in writing.
- UR reserves the right to refuse an application without providing reasons, but a student has the right to appeal against an unsuccessful application.

Application procedures

6. Prospective students wishing to secure admission to University of Rwanda on a Full-time or part-time basis must apply online at the UR Website. Applications shall only be processed after the University has received the application forms and relevant certified copies of certificates accompanied by proof of payment of prescribed application fee. The University may specify additional requirements where necessary)

7. Applicants who have completed their secondary, undergraduate or postgraduate education outside Rwanda and who wish to join UR at the relevant level must first have obtain qualification equivalence from the relevant body to ensure that standards are consistent with the UR admission requirements. The qualification equivalence documents shall be submitted to the University along with certified copies of certificates.

Deadline for application

8. The application period shall be two months from the date the call for applications is announced. No application shall be permitted after the prescribed period.

9. The closing date for all applications shall be in April of the same year for which admission is being sought. All applications are subject to a selection process.

10. Applicants will be notified within six weeks after the deadline whether or not they have been successful.

General admission criteria

11. To be admitted to the first year of an undergraduate programme, it is necessary to have an Advanced Level Certificate of Secondary Education or Equivalent, with at least the two principal passes permitting entry to Higher Education. Applicants must also demonstrate sufficient competence in English to study at a Higher Education Level. Individual programmes may set requirements above the minimum level.

12. Alternative entry requirements shall be allowed and determined by the Colleges depending on programme equivalent requirements.

13. Applicants holding certificates from outside Rwanda, which have been approved by Rwandan relevant body, may be admitted to the University of Rwanda.

I Accept

Printer Friendly Format

Student Web
- Application
  - View Application Rules
  - Submit Application
  - View Completed Application(s)
  - Process Status
- Registration
- Student Administration
- Student Enquiry
- MyGate Online Payment
- Medical Web

Logout

Your acceptance has been logged

Return

Student Web
- Application
  - View Application Rules
  - Submit Application
  - View Completed Application(s)
  - Process Status
- Registration
- Student Administration
- Student Enquiry
- MyGate Online Payment
- Medical Web

Logout

STEP 6: **SUBMIT APPLICATION**

STEP 7: **SAVE YOUR PROGRAM OF CHOICE AND CONTINUE**

STEP 8: ACCEPT APPLICATION

Click on ACCEPT APPLICATION

Congratulations! Your application has been successfully submitted.
To apply for the next choices, you repeat Steps 6– 8. Maximum choices are 3

STEP 9: UPLOADING DOCUMENTS FOR INTERNATIONAL APPLICANTS AND LOCALS WITH EQUIVALENCE

Click on the following link to upload documents

University of Rwanda Application form(International Applicants) for Undergraduate programmes- Academic Year 2021-2022

Start ●━━━━━━━━━━━━━━━━━━━━━━━━○ Complete

SECTION A: PERSONAL DETAILS

Your Registration No * [Enter your Registration /Reference from MIS]

First Name * [   ]

Last Name * [   ]

Email Address * [   ]

Phone Number * [   ]

Date of birth * [Month ▾] [Day ▾] [Year ▾] 🗓

Gender * [- Select - ▾]

International Citizenship, indicate your country of origin * [- Select - ▾]

SECTION B : PROGRAMME OF STUDY FOR WHICH YOU ARE APPLYING

Choose academic programme * [- Select - ▾]

Upload your Senior Six (S6) certificate and transcripts of your last year of Advanced General Certificate of Secondary Education

[Choose File] No file chosen

⊕ Upload

❓ More information

Upload your National ID card or valid passport: * [Choose File] No file chosen ⊕ Upload ❓ More information

Applicants who did not complete their secondary education in Rwanda must present the equivalency of their results as issued by the Rwanda Education Board (REB)

upload degree equivalence from HEC [Choose File] No file chosen ⊕ Upload ❓ More information

Mode of study [- None - ▾]

Offering Type [- None - ▾]

Your application will not be considered unless this form is completed in full and all the required documents are attached.

All decisions by University of Rwanda are taken in good faith on the basis of the information the applicant provides. In case of false statement(s) and/or document(s), the University of Rwanda reserves the right to take appropriate action.

By submiting this application form, the applicant declares that particulars furnished above are correct to the best of his/her knowledge.

[Submit]