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**OFFICE OF THE COORDINATOR**

**Vacancy Announcement**

**Project name: Transforming Education Systems for Sustainable Development (TES4SD)**

**Short Description: Vision of TES4SD Project**

Countries in Africa and South Asia face unprecedented challenges in relation to sustainable development, whether managing the effects of inequality and poverty, rapid urbanisation or the increasing risks posed by natural disasters linked to climate change. Education has enormous potential to act as a driver for Sustainable Development (SD) and the education SDG (Goal 4) is central to the realisation of the other SDGs. The 'wicked problem' that education systems face is how to simultaneously address the current learning crisis whilst transforming education systems to become drivers of SD. This challenge must be addressed simultaneously across all sectors of education and training systems and at global, regional, national and local scales.

We believe that education can act as a driver for sustainable change but in order to do so, education systems themselves need to be radically transformed. Our vision, consistent with global, regional and national agendas, is for systems of life-long learning that can provide learners with the skills, competencies, values and transformative agency required to meet the challenges of environmentally sustainable and socially just development. The overall goal of TES4SD is to develop understanding of how education systems can act as drivers of sustainable development in India, Rwanda, Somalia and South Africa.

To achieve TES4SD project goals, University of Rwanda through its Single Project Implementation Unit (UR-SPIU) would like to recruit two energetic, self-driven and performance -oriented candidates to fill the following positions:

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## 1. Research Assistant

The research assistant will be responsible for the following roles:

- Contribute to co-production of background papers including conceptualisation, drafting, reviewing, publishing;
- Contribute to co-production of national synthesis reports including conceptualisation, drafting, reviewing and publishing;
- Contribute to drafting TES4SD network plus reports for funder;
- Contribute to co-production of academic publications;
- Contribute to engagement and capacity building activities including field visits (in Rwanda);
- Contribute to the review of the Call for proposals under the guidance of the co-investigator;
- Demonstrated capacity in the production and publication of research reports

### Basic Requirements

- Have a Master's degree in Education, Economics, Applied Statistics and Development Studies with at least 4 years of work experience or a Bachelors' degree with at least 7 years of work experience in multi-disciplinary research related tasks;
- Demonstrate understanding of Rwanda's development context and the process of SDGs domestication process;
- Demonstrate understanding Education for sustainable development as key ingredient to the achievement of regional, national and global development goals.

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## 2. Network Administrator

**The research Network administrator will be responsible for:**

- Ensure the smooth running of Day to day project management;
- Plan and implement logistics related to project activities;
- Contribute to TES4SD communications including website development and multimedia;
- In collaboration with UR-SPIU, track the TES4SD budget and ensure timely financial reporting to economic and social research council for country hub;
- Oversee organisation of events for country hub.

**Basic Requirements:**

- Have a Bachelor's degree in Finance, Accounting or in related fields and professional experience of working with multilateral funded projects;
- Demonstrate conceptual working and thinking level with a minimum of 7 years of experience in finance or management position;
- Demonstrate understanding of Rwanda's development context and the process of SDGs domestication process;
- Demonstrate understanding Education for sustainable development as key ingredient to the achievement of regional, national and global development goals.
- Ensure the logistic for the project including preparation of transport for the field works, payment of the field;
- Act as initial point of contact for the project by assessing priorities, screening and redirecting phone calls, enquiries and requests when appropriate;
- Devising and maintaining office systems, including data management and filing documents both in electronic and hard copies;
- Perform any other tasks as may be assigned by the supervisor





### **Application procedures**

Interested candidates should submit their applications to the Project Principal Investigator on the email: [infospiu@gmail.com](mailto:infospiu@gmail.com), with a copy to the [krwibasira@yahoo.com](mailto:krwibasira@yahoo.com) not later than March 8, 2020 at 5:00 PM.

The application should contain Application letter, updated CV, Copy of degrees, Copy of national ID card or valid passport, Proof(s) of experience.

Only shortlisted candidates will be required to sit for tests.

Done at Kigali on February 27, 2020

  
**Immaculate BUGINGO**  
**Coordinator**  
**Single Project Implementation Unit**  
**University of Rwanda**

