

**CALL FOR APPLICATIONS TO STUDY IN POSTGRADUATE PROGRAMMES AT  
THE UNIVERSITY OF RWANDA– COLLEGE OF BUSINESS AND ECONOMICS**

The Management of the University of Rwanda is pleased to invite interested and qualified candidates to apply to study in the **BELOW** mentioned programmes offered in the College of Business and Economics.

**I. SCHOOL OF ECONOMICS**

<b>Programme Title</b>	<b>Entry Requirements</b>	<b>Duration</b>	<b>Mode of attendance ( Evening/Weekend /Day )</b>
Master of Science (Msc.) in Economics	Candidates having an Second Class Upper Division and above in the BSc Economics programme of UR or other recognized Universities can apply for the programme. Candidates having an Second Class Lower Division in the BSc Economics programme with 2 years working experience can also apply	2 years	Weekend and Evening

**II. SCHOOL OF BUSINESS**

<b>Programme Title</b>	<b>Entry Requirements</b>	<b>Duration</b>	<b>Mode of attendance</b>
PhD in Business Administration Management (By Research)	<ul style="list-style-type: none"> <li>- Masters in Business Administration, Masters in Accounting or related programme from a recognized university</li> <li>- Research proposal in the same area as undergraduate and Master's programmes</li> <li>- A cumulative average of at least 70% at completion of Masters programme or 65% with a minimum of 3 years of professional experience</li> <li>- At least one unit of publication in peer reviewed journal or presentation in International Research Conference</li> </ul>	3 years	By Research



PhD in Management, Options: General management, entrepreneurship and strategy, marketing, accounting, Finance and Banking	<ul style="list-style-type: none"> <li>- Masters in Business Administration, Masters in Accounting or related programme from a recognized university</li> <li>- A cumulative average of at least 70% at completion of Masters programme or 65% with a minimum of 3 years of professional experience</li> </ul>	3 years	By course work
Master of Business Administration(MBA) with specializations in Finance, Project Management, Human Resource Management, Banking, Insurance, and Marketing	<p>Minimum entry qualifications: Bachelor's degree in Business administration, Economics, Accounting, Business Information Technology or its equivalent from a recognized university.</p> <p>Competence in the use of English as a medium of instruction.</p>	2 years	Evening and Weekend program; by lecturers, course works and dissertation/thesis
Master of Science in Accounting	<ul style="list-style-type: none"> <li>- Minimum entry qualifications: Bachelor's degree in Accounting from a recognized university.</li> <li>- Competence in the use of English as a medium of instruction.</li> </ul>	2 years	Evening /Weekend
Masters in Public Procurement	<ul style="list-style-type: none"> <li>- Minimum entry qualifications: Bachelor's degree in Business Administration with specialisation in Procurement, Accounting or related programme from a recognized university.</li> <li>- Competence in the use of English as a medium of instruction.</li> </ul>	2 Years	Evening/ weekend
Executive MBA in Impact Entrepreneurship	<ul style="list-style-type: none"> <li>-Bachelor's degree preferably in the related discipline from a recognized university. Work experience of at least 2-3 years;</li> <li>-English skills and experience in the use of PCs and computer technologies</li> <li>- Ideas for start-ups or Scale-up of business or non-for-profit ventures with high social impact</li> </ul>	2 Years	Day

### **Key Dates for this call**

1. Opening of online application process: 3<sup>rd</sup> February, 2019
2. Closing of online application process: 3<sup>rd</sup> March, 2019
3. Selection and Admission processes: 4<sup>th</sup> March – 19<sup>th</sup> March 2019
4. Opening of registration cycle: 19<sup>th</sup> March, 2019



5. Closing of registration cycle: 21<sup>st</sup> April, 2019
6. Starting date: 22<sup>nd</sup> April, 2019

***Note: Please note that for Masters Programs by research and PhD Programs by research, applications are received continuously at any time.***

**Documents Required for Application:**

1. A cover letter addressed to the Director of UR CPGS (University of Rwanda Centre for Postgraduate Studies) indicating for which program of study the application is being made and description of the motivation to join the program
2. Updated Curriculum Vitae
3. Notarized degree or Equivalence from HEC
4. Notarized academic transcripts
5. Proof of payment of non-refundable admission fee ((10,000 FRW for Rwandan and EAC candidates and 12000 FRW for International Student)
6. Two recommendation letters from at least 1 academic referees who are knowledgeable about the applicant,
7. Copy of National ID card or Passport
8. Concept note (for those who apply for PhD)

**How to apply?**

1. Go to UR CPGS Webpage ([www.postgraduate.ur.ac.rw](http://www.postgraduate.ur.ac.rw)) by clicking on the link [UR Center Postgraduate Studies](http://www.ur.ac.rw) on UR Website ([www.ur.ac.rw](http://www.ur.ac.rw))
2. Go to Students Portal and click to ([New Application](#))
3. Fill the **Biographical Form** and click (**Save**) at the end you will get “**Your Student ID Reference Number**”.
4. Please keep this ID Reference Number as it will be your ID identification for your study life and all transactions at UR
5. Go to the Bank and pay your admission fees using your created “Student ID Reference Number (10,000 FRW for Rwandan and EAC candidates and 12000 FRW for International Student)





6. Submit a soft copy of your application file in PDF format as one document (merging all the listed documents above in a single file) to the following email [admissions.pgs@ur.ac.rw](mailto:admissions.pgs@ur.ac.rw) with a copy to [ruharamch@yahoo.fr](mailto:ruharamch@yahoo.fr) for the School of Economics and [ndiphil2000@gmail.com](mailto:ndiphil2000@gmail.com) for the School of Business (please make sure that the name of the folder is your ID Reference Number).

**COLLEGE ACCOUNTS TO BE USED DURING APPLICATION**

NAME OF ACCOUNTS	ACCOUNT NUMBER	BANK NAME
UR COLLEGE OF BUSINESS AND ECONOMICS	00094-00651932-39	BANK OF KIGALI

**SWIFT CODE: BKIGRWRW**

**NB: APPLICANTS SHOULD USE THEIR ID NUMBERS AND THEIR FULL NAMES DURING APPLICATION**

For any additional information, clarifications or inquiry, please do not hesitate to contact:

Mrs. Jocelyne MUTAGANDA, Postgraduate Studies Officer

Tel: (+250) 788862609; email: [jmutaganda@ur.ac.rw](mailto:jmutaganda@ur.ac.rw)

Or

Dr. RUHARA Mulindabigwi Charles, School of Economics Postgraduate Studies Coordinator

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Dr. NDIKUBWIMANA Philippe, School of Business Postgraduate Studies Coordinator

Tel: (+250) 788615066; email: [ndiphil2000@gmail.com](mailto:ndiphil2000@gmail.com)

*Done at Kigali, January 30<sup>th</sup>, 2019*

**Dr Celestin NTIVUGURUZA**

**Acting Director, University of Rwanda Centre for Postgraduate Studies (UR CPGS)**

