



## **Call for application for post graduate supervision**

### **Background**

The University of Rwanda through the UR-Sweden programme for Research, Higher education and Institutional advancement, Research management sub programme calls for application and quotations to run a one week post graduate supervision course. Applications and quotations should reach the UR Directorate of Research and Innovation not later than March 15th, 2020. The training activities should preferably be carried out on 23rd-27th March 2020.

### **Training in post graduate supervision**

One-two (1-2) trainers to train 25 staff members on PhD supervision on site in Kigali, Rwanda, for the duration of one (1) working week (5 full days).

The training should focus on the basic course in post graduate supervision and the trainers will design the training materials, assignments and tasks to be distributed to trainees, and the material thus designed will be the property of the University of Rwanda through the Directorate of Research and Innovation.

### **General information and conditions**

The requested quotations will relate to the trainers' costs only (travel, accommodation, subsistence fees). Costs for the local arrangements related to venue, meals, participants' costs, etc. will be covered by University of Rwanda.

Further information on the conditions for training and available resources can be addressed to Prof Deo Jaganyi

Director of Research and Innovation

University of Rwanda

Website: <http://www.ur.ac.rw/>, Phone: +250 784107902

Email: [deojaganyi@gmail.com](mailto:deojaganyi@gmail.com) Skype: deo

### **Submission and requirements**

Bids should be submitted by March 15th, 2020, and should contain the following:

- A proposed training program, clearly indicating the structure, duration, suggested timing, and detailed content. A participatory approach will be seen as an added advantage.
- A total budget covering the total professional cost (or consultant fee including VAT), travel costs including economy fare flight ticket, local transports, accommodation in Kigali, per diem, and any additional costs.
- CV(s) of trainer(s) not exceeding five (5) pages, including names and contact details of two referees.



Bids will be evaluated in terms of (but not necessarily prioritized in the given order):

- total cost for service offered
- content, approach and quality of offered service
- relevant qualification and experience of trainer(s)
- timing of training (ability to provide service between March 23rd-27th, 2020 is an added advantage)
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Bids are accepted until March 15th, 2020 by email to:

[director.research.innovation@gmail.com](mailto:director.research.innovation@gmail.com) with a copy to [amakagwe@yahoo.fr](mailto:amakagwe@yahoo.fr)

Done in Kigali on February 27<sup>th</sup>, 2020

A handwritten signature in black ink, appearing to read 'Deogratius Jaganyi'.

**Prof. Deogratius Jaganyi**  
**University Director of Research and Innovation**