



Kigali,.....3.../.....06.../2022

Ref No:.....545/UR-CMHS/2022

Internal job advertisement in the School of Health Sciences

Job title: Head of Department

S/N	Position Name	Requirements	Key responsibilities
1.	Head of Department Prosthetics & Orthotics (Currently Acting HOD)	<ul style="list-style-type: none"> - Minimum qualification: Master in Prosthetics, Orthotics or Rehabilitation - Must have at least 2 years' experience of teaching in the department or an equivalent program - Must be registered with RAHPC with a valid license to practice 	<ul style="list-style-type: none"> - To coordinate teaching and learning activities at department level - To promote research and outreach activities in the Department - To organize curriculum development and review - To organize assessment and evaluation of students
2.	Head of Department Biomedical Laboratory Sciences (Currently Acting HOD)	<ul style="list-style-type: none"> - Minimum qualification: Masters in one of the biomedical Laboratory Sciences' field (PhD is an advantage) - Must have at least 2 years' experience of teaching in the department or an equivalent program - Must be registered with RAHPC with a valid license to practice 	<ul style="list-style-type: none"> - To ensure quality teaching and learning in line with the University's core mandate - To ensure staff development and management - Managing the department infrastructure and financial activities
3.	Head of Department Clinical Medicine and Community Health (Currently HOD for more than 3 years)	<ul style="list-style-type: none"> - Minimum qualification: Masters in Health Sciences, Basic Sciences or Public health (PhD or MMed an advantage) - Must have at least 2 years' experience of teaching in the department or an equivalent program - Must be registered with RAHPC with a valid license to practice 	<ul style="list-style-type: none"> - To prepare and implement a strategic plan in line with the UR wide strategic plan



4	Head of Department Anesthesia (Currently Acting HOD)	<ul style="list-style-type: none">- Minimum qualification:<ul style="list-style-type: none">- NPA with a PhD or MMed Anesthesiology- Must have at least 2 years' experience of teaching in the department- Must be registered with RAHPC with a valid license to practice	
5.	Head of Department Occupational Therapy (Currently Acting HOD)	<ul style="list-style-type: none">- Minimum qualification: Masters in Occupational Therapy or Physical Rehabilitation or equivalent- Must have at least 2 years' experience of teaching in the department or an equivalent program- Must be registered with RAHPC with a valid license to practice	

Applicants to the position of HoD are required to possess core competencies including leadership, integrity, inclusiveness, accountability, communication, professionalism, and clients focus that will allow them to carry out the above-mentioned responsibilities and other duties.

Assoc. Prof. Jeanne KAGWIZA

Ag. Principal, College of Medicine and Health Sciences, University of Rwanda

