



OFFICE OF THE COORDINATOR

JOB ANNOUNCEMENT

BACKGROUND

The University of Rwanda is a Public Institution of Higher Learning committed to support the development of the country through the generation and advancement of knowledge and innovation among other core activities. The University of Rwanda through the Single Project Implementation Unit (UR-SPIU) is implementing a research project, "**Sugira Muryango: Scaling Out a Father-Engaged Family Home Visiting Intervention**".

The project is led by College of Medicine and Health Sciences-Centre for Mental Health, in partnership with Boston College School of Social Work (BCSSW) - Research Program on Children and Adversity (RPCA). This is a Capacity Building Program to enhance research and training in the area of child development and family functioning. The "Sugira Muryango" project is dedicated to improving the evidence base of understanding risk and protective factors influencing mental health, child development, and family functioning as well as intervention research to develop and test behavioural interventions for children and families affected by multiple forms of adversity, poverty, domestic Violence, intimate partner violence and infectious diseases.

Position: Capacity Building Research Assistant (1 POSITION)

You will work on the Sugira Muryango Project at the University of Rwanda Centre for Mental Health-College of Medicine and Health Sciences. Sugira Muryango Project is being implemented in partnership with Research Program on Children and Adversity (RPCA), a research Program at the Boston College School of Social Work (BCSSW) dedicated to improving the evidence base of understanding risk and protective factors influencing mental health, child development, and family functioning as well as intervention research to develop and test behavioural interventions for children and families affected by multiple forms of adversity, including armed conflict, poverty, and infectious disease.

The post will run from March 2022 to Feb 2023. You will be employed through the University of Rwanda and working collaboratively with Capacity Building Manager

and supervised by the in-country Principal Investigator, and Director of the Centre for Mental Health at the University of Rwanda (UOR) in building institutional research capacity on violence prevention, gender, and early child development; build skills to enhance scholarly outputs; and, improve the use of technology to extend implementation science toward the sustainment of evidence based interventions.

DUTIES AND RESPONSIBILITIES

1. Assist to coordinate with colleagues to ensure delivery on work package embedded process evaluation, ensuring that the work stream runs smoothly, on time and within budget.
2. Specifically, you will:
 - a. Support to develop and deliver innovative and locally relevant training and technical assistance programs to increase (i) the regional knowledge base and capacity for implementation research, (ii) the use of science-based methods for developing programs, (iii) the use of rigorous evaluation methods to measure program effectiveness, (iv) father engagement in order to reduce family violence and (v) accelerate efforts to scale up evidence-based programs in Rwanda.
 - b. Provide support to existing thematic writing groups of junior faculties who are preparing manuscripts, writing grants, and analysing data.
 - c. Assist to determine needs and locate appropriate training, distance learning, and webinars for dissemination using the smart room.
 - d. Supporting to liaise between UR faculty/students and existing organizations and government stakeholders in Rwanda to enhance the uptake of translational research in Rwanda led by local investigators.
3. Support the process of obtaining relevant ethical approvals in Rwanda for the implementation of the Sugira Muryango Project.
4. Assist to prepare information and reports for internal and external communication as required.
5. You may also be required to carry out such other duties, commensurate with the grading of the post, as may be assigned by the supervisors or their nominees.

REQUIRED QUALIFICATIONS AND SKILLS

The position requires a qualified, experienced and highly motivated research assistant with relevant field and functional experience. The minimal requirements include:

- a) A masters in Sociology, Anthropology, Psychology, Applied Statistics, or similar field **OR** an Undergraduate Degree in the same field with three years of work experience.
- b) Excellent organizational skills and attention to detail.
- c) Demonstrated flexibility, adaptability, and the ability to perform and collaborate under challenging conditions
- d) Self-starter with experience taking initiative and working both independently and as team.
- e) Demonstrated experience working in academic and research institutions
- f) Strong planning, community mobilization, and inter-cultural communication skills required
- g) Demonstrated experience in administrative related work
- h) Excellent verbal and written communication skills in both English and Kinyarwanda.

Female candidates are encouraged to apply

SUPERVISION:

The Research Assistant's line-manager is the Principal Investigator and Director of the Centre for Mental Health; College of Medicine and Health Sciences; University of Rwanda.

APPLICATION PROCEDURE:

Interested and qualified candidates should submit their applications online to the link:

<https://docs.google.com/forms/d/e/1FAIpQLSf5d1hMzBmnLM9Dd6RKqpPtRHL5grmj0BVQnokHGA2AXqTOog/viewform> and attach all required documents.

You must login to your Google account for you to access the application link above. Documents required are:

1. Application letter in English addressed to UR-SPIU Coordinator
2. A detailed Curriculum Vitae

3. Copies of academic degree and academic transcripts (as one document)
4. Copies of proof of previous relevant experience and list of publications, if any (as one document)

The deadline for submission of the application is set on 1st March 2022. Only shortlisted candidates will be required to sit for written test.

Done at Kigali on 22nd February 2022



Immaculate BUGINGO
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