



## JOB ANNOUNCEMENT

### BACKGROUND

The University of Rwanda is a public institution of Higher learning committed to support the development of the country through the generation and advancement of knowledge and innovation among other core activities. In that regard, the University of Rwanda through Single Project Implementation Unit is implementing a project entitled Eastern Africa Consortium for Clinical Research 3. To fulfil optimal functioning, UR-Single Project Implementation Unit (UR SPIU) calls for qualified and motivated candidates on a position of a **Senior Researcher** on a one-year renewable contract.

### Project summary

Sub-Saharan Africa (SSA) has the largest burden of disease in the world in terms of disability-adjusted life years /DALYs). Although non-communicable diseases are on the rise in the region, the burden of poverty-related diseases (PRDs) and infections such as neglected tropical diseases, malaria, tuberculosis (TB), and HIV-related mortality still cause the great majority of DALYs in SSA. This is accentuated by the emerging and re-emerging diseases such as Ebola, Dengue, Schistosomiasis, and COVID-19. Health systems in SSA are heavily challenged by a disproportionate and overlapping burden of PRDs, while at the same time struggling with expensive chronic care challenges for NCDs and emerging diseases such as COVID-19. Increased global and regional health efforts have been effective in decreasing the overall prevalence and mortality associated with PRDs. Despite these successes, many questions remain in all aspects of PRD research, ranging from clinical trials to programmatic implementation. The Eastern Africa Consortium for Clinical Research (EACCR3) aims to strengthen and sustain an existing long-term- and highly successful collaboration aiming to continue to build capacity among junior SSA researchers; and create productive South-South as well as South-North research networks to deliver high-quality and high-impact ICH-GCP research in the area of PRDs.

Reporting to the local Principal Investigator, the Senior Researcher will serve as one of the team members responsible for the day-to-day activities of the project.

### **Position: Senior Researcher**

### **Major Duties and Responsibilities for a Senior Researcher**

- Ensure the coordination of all project activities
- Support the team to write different grant proposals to achieve different WPs objectives

- Ensure accurate and timely reporting and follow up of Adverse Events (AE)/Serious Adverse Events (SAE) and protocol deviations
- Prepare different required documents for running projects activities for internal and external communication as required.
- Support in the data analysis and interpretation, particularly on the clinical aspects.
- Perform other duties as assigned by the supervisor or their nominees.

### **Required Skills and Qualifications:**

1. Educational Background:
  - A minimum of a Master's degree in Public Health, Health Sciences, or a related field.
2. Experience:
  - Proven 5 years of experience in project coordination or management, preferably within a research or healthcare setting.
  - Experience in grant writing and securing funding for projects.
  - Experience working with multi-institutional consortia or partnerships.
  - Experience in conducting and coordinating research projects.
  - Familiarity with adverse event reporting and management in clinical trials.
3. Skills:
  - Strong organizational and coordination skills.
  - Excellent written and verbal communication skills.
  - Ability to prepare and present project documentation for internal and external audiences.
  - Strong interpersonal skills and ability to work collaboratively with diverse teams and partners.
  - Proficiency in relevant software applications (e.g., Microsoft Office, data analysis tools).
4. Knowledge:
  - Understanding of clinical research processes and regulations.
  - Familiarity with the principles of project management.
5. Personal Attributes:
  - Attention to detail and a commitment to accuracy.
  - Flexibility and adaptability to changing project needs.
  - Strong problem-solving abilities.

### **APPLICATION PROCEDURE:**

Interested and qualified candidates should submit their applications online to the link: <https://forms.gle/wHBrDDGUea5k5Bp37> and attach all required documents.

**Documents required are:**

1. An application letter addressed to UR/SPIU Coordinator. The letter should briefly indicate your motivation and how you meet all the requirements described in the position for which you have applied (max 2 pages);
2. A detailed Curriculum Vitae (max 4 pages);
3. Copy of academic degree(s), and Certificates of any relevant professional training;
4. Copy of National Identity and/or passport;
5. Recommendation letter from one of your former / current employers

The deadline for submission of the application is set on 18/09/2024. Only shortlisted candidates will be invited to sit for the written test.

Done at Kigali on 11/09/2024



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**Acting Coordinator**  
**Single Project Implementation Unit**  
**University of Rwanda**